

*paying the right social grant, to the right person,
at the right time and place. NJALO!*



sassa
SOUTH AFRICAN SOCIAL SECURITY AGENCY

SASSA is a dynamic organisation that provides a range of essential services to a diverse group of South Africans. With offices countrywide, our operational structures aspire to embrace all that is state-of-the-art, offices that are modern and an environment designed to stimulate the worker to achieve, enjoy, progress and prosper.

EXTERNAL ADVERT EASTERN CAPE

Practitioner Security Administration (x1 Post)

Salary: R 261 372 – R 307 890 p.a. exclusive of benefits

Location: Regional Office East London (Ref: SAS 33/2022)

Requirements: Candidates should hold a Senior Certificate (NQF Level 4) coupled with 3-5 years' experience in the relevant field or undergraduate qualification (NQF Level 6) as recognized by SAQA coupled with 1-2 years' experience in the relevant field. Computer Literacy and valid driver's License are essential.

Duties: The incumbent will ensure efficient and effective security management services; Assist with the implementation of physical security standards within the Region; Assist with the management of security services provided by third parties; Assist with the administration of vetting policies and procedures; Assist with the implementation of occupational health and safety policies in the Region.

NB: The application for the above positions must be sent to UnathiApplicationsec@sassa.gov.za

Important notes: All these positions are advertised with the minimum requirements. Appointments will be subjected to compulsory pre-employment screening in the form of qualification, reference, ITC, criminal checks and compulsory competency assessment (where applicable). It is the applicant's responsibility to have foreign qualifications evaluated by South African Qualifications Authority (SAQA) prior to the selection process. SASSA is under no obligation to fill a post after the advertisement thereof. **Please note:** All SASSA staff are subjected to compulsory security vetting on appointment.

“The Agency is an equal opportunity employer. Therefore, preference will be given to candidates whose appointment will assist the Agency in achieving its Employment Equity targets in terms of the Agency's Employment Equity Plan. Person with Disabilities are strongly encouraged to apply”

Closing date: 16 September 2022

Applicants interested in applying for these posts should send their applications (**CV, fully completed signed new Z83**) quoting the **relevant reference number and position name** as per the advert. The subject heading of the email should indicate the **reference number and name of the post** you are applying for. Applicants must ensure that they send their applications to the **correct email indicated on the position**. Applications sent to the **incorrect email will not be considered**. Kindly note that certified copies of qualifications, ID, valid driver's license etc should be submitted upon request. Should candidates wish to apply for more than 1 post, separate application should be sent for each position.

If you have not been contacted within 3 months after the closing date of the advertisement, please accept that your application has been unsuccessful.

Enquiries: Ms U. Gombiza 043 707 6448

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